



TRAINING AND LIMITED LICENSE AGREEMENT

R Rules Certified Facilitator Training

Name: _____

Workshop and Certification

1. I am applying for training in the R Rules (the “training”) to be held by aha! Process, Inc. (the “Company”) on the dates and at the location indicated below.
2. I am taking the certified facilitator training for the purpose indicated below:

 Certification as a Trainer—2-Year Certificate
(My certificate expires on December 31 of the second year after my training.)

 Non-Certification—Information and Knowledge Only
(I will not be acting as a facilitator for this curriculum to anyone else.)
3. Certification requires successful completion of the certified facilitator, including full attendance of all sessions for the entire training and possibly demonstrating proficiency as a facilitator of the materials. If I fail to demonstrate proficiency as a facilitator, the Company will permit me to repeat the facilitator training without paying another training fee, subject to availability of space in future trainings. The Company has no obligation to put on additional facilitator trainings at the same or nearby locations to accommodate such repeat attendance.
4. Certification will be effective through December 31 of the second year after I am certified. At the end of each two-year period, I will be required to participate in a specified recertification training and receive certification on the Company’s then-existing criteria.
5. I acknowledge and agree that as a certified facilitator, I will be authorized only to facilitate the R Rules curriculum. I agree to refer any organization requesting a facilitator training to the Company and seek the services from a national consultant.

Intellectual Property

6. The certified facilitator training includes training regarding proprietary intellectual property owned by the Company, including, without limitation, know-how, written materials, research and related data and analysis, training techniques, and oral presentations (the “Proprietary Materials”). I acknowledge and agree that the Proprietary Materials are the sole and exclusive property of the Company and may not be used other than strictly in accordance with the Limited License described below.
7. The Proprietary Materials include copyrighted written materials, including the workbook titled *The R Rules: A guide for teens to identify and build resources* and the *The R Rules Facilitator Guide: A guide for teens to identify and build resources* (both for middle school and high school students). I acknowledge and agree that under no circumstances will I be permitted to photocopy or otherwise

duplicate these Proprietary Materials, except as expressly permitted in the Limited License. When using Proprietary Materials and concepts, I agree to honor the Company's copyright and other intellectual property rights associated with the Proprietary Materials by displaying the copyright on the material or citing the applicable material within the Proprietary Materials as the source of information using the name of the source material and assigning due credit. Citation example:

Source: *The R Rules: A guide for teens to identify and build resources*, by E. W. Souther, ©2008 by aha! Process, Inc.

8. aha! Process reserves the exclusive right to publish and license, along with the right to reproduce, distribute, perform, and/or display, any derivative works arising from its Proprietary Materials which may be created by the certified facilitator, including any presentations, workshops, or other type of training. This exclusive right extends to reproduction, preparation, and/or publishing hardcover or softcover variations or adaptations of the Proprietary Material; and the right to produce, reproduce, distribute, perform, display, and/or authorize any dramatization(s), motion picture(s), television, demonstration(s), and or/or videotape(s) adaptations of/from the Proprietary Material or any derivation of the Proprietary Material.
9. For each group facilitation I agree to have the class sponsor purchase a personal copy for each participant of *The R Rules: A guide for teens to identify and build resources*; it is not acceptable to reuse the Proprietary Materials for multiple training workshops. I agree not to facilitate a group without verifying that the sponsoring group has complied with this requirement. In addition to these materials, I am permitted to make available to my audience aha! Process-provided PowerPoint slide handouts of various print formats with the copyright citation to aha! Process as publisher, as stated above in 7.
10. I agree to adhere to model fidelity when facilitating, as per the *Facilitator Guide for The R Rules: A guide for teens to identify and build resources*.
11. I agree to report incidents that might impact the R Rules initiative (positively or negatively) quickly and to participate in planning and problem solving. Reporting will be done directly to the Bridges Out of Poverty Engagement manager.
12. I agree to recertify every two years in order to continue facilitating with this material.
13. I agree not to train others as facilitators of the Proprietary Materials.
14. The Company has the right, at its sole cost and expense, to attend or monitor any presentation for the purpose of monitoring compliance with the Limited License and my proficiency and effectiveness. In the event the Company determines that my proficiency and effectiveness does not meet the Company's standards, the Company shall have the right to suspend my certification and require attendance at another training to receive recertification or participate in other training that may be provided by the Company or its consultants to raise my proficiency and effectiveness.
15. In no event will the Company be responsible for any costs or expenses I or my sponsoring institution incur with respect to the facilitation of a group or the cancellation or rescheduling of a group. The liability of the Company is limited in all circumstances to the fee paid by or for me for attendance at the certified facilitator training, and the Company will not be liable for any other actual, incidental, or consequential damages under this Agreement, the Limited License, or otherwise. The Company will not be liable for failure to perform any of its obligations, including, without limitation, any delay or cancellation of the facilitator training if such performance is delayed or prevented by matters outside of its reasonable control, including, without limitation, weather conditions, travel delays or cancellations, power outages, strikes or labor actions, illnesses, or acts of God.



16. Complete the following page and return all the pages to aha! Process, Inc.

The 2-year certificate Limited License terminates automatically on the earlier of (a) expiration of your certification or (b) ten (10) days after my receipt of written notice from the Company of any default of the terms of the Limited License or this Agreement which is not corrected within such ten-day period. The certificate Limited License only terminates upon ten (10) days after my receipt of written notice from the Company of any default of the terms of the Limited License or this Agreement which is not corrected in such ten-day period.

General Terms

I, as a training participant, understand, acknowledge, and agree to all the terms and conditions set forth herein; furthermore, I understand that I will be held personally liable and the institution which I represent can be sued for breach of contract if I violate any of such terms and conditions.

This Agreement may not be amended except by written agreement by both parties.

By typing my name below, I am electronically signing my agreement.

Signature

Signed this ___ Day of _____ 20 ____.

Printed Name

Address

City, State, ZIP

Home Phone

Work Phone

Email Address

Certified Facilitator Training Dates: _____

Certified Facilitator Training Location: _____